



SuperChoice Training Limited



Training Course Enrolment Form

Please complete this form in English. You may enrol up to 5 participants for the same class with one form.

Dangerous Goods Handling (Please '√' in the appropriate box)	<input type="checkbox"/> Initial Training (5 days / 40 hours)
	<input type="checkbox"/> Recurrent Training (3 days / 24 hours) (Previous training expiry on _____)
	<input type="checkbox"/> Awareness Training (4 hours / Morning)
	<input type="checkbox"/> Awareness Training (4 hours / Afternoon)
	<input type="checkbox"/> Awareness Training (4 hours / Evening)

Course Code:	Course Date:
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Company/Organization:		
Mailing Address:		
Contact Person:	<input type="checkbox"/> Mr. <input type="checkbox"/> Miss.	
Job Title:		
Contact Phone Number:	Tel:	Fax:
email Address: (if any)		

Participant Name	Job Title	Phone Number	email Address: (if any)
1. <input type="checkbox"/> Mr. <input type="checkbox"/> Miss.			
2. <input type="checkbox"/> Mr. <input type="checkbox"/> Miss.			
3. <input type="checkbox"/> Mr. <input type="checkbox"/> Miss.			
4. <input type="checkbox"/> Mr. <input type="checkbox"/> Miss.			
5. <input type="checkbox"/> Mr. <input type="checkbox"/> Miss.			

Course Fee:

Dangerous Goods Course	Fee	Number of Participants	Amount
Initial	HKD4,550.00		HKD
Recurrent	HKD2,550.00		HKD
Awareness (HKSAR CAD recognized Certificate)	HKD450.00		HKD
Awareness (IATA Certificate)	HKD650.00		HKD
Total Amount			HKD

Payment Detail:

<input type="checkbox"/>	Cheque / Bank draft payable to 'Superchoice Training Limited'
<input type="checkbox"/>	Bank-in Hang Seng Bank account number xxx-xxxxxx-xxx

Enrolment Procedure and Policy

1. Enrollment form should be completed and sent in together with cheque paid in full and made payable to 'Superchoice Training Limited' by mail to our training centre, 'Unit 608A, 794-802 Nathan Road, Prince Edward, Kowloon' or bank-in to Hang Seng Bank Account: xxx-xxxxxx-xxx (the bank-in receipt and enrolment form should be faxed to xxxxxxxx or email to patricklau@superchoice.com).
2. Acceptance will be allotted in "First-Come-First-Served" basis. A confirmation email/fax will be sent to the applicant/organization within 5 working days upon receipt of payment.
3. Fee paid are not refundable regardless of whether students have attended class or not, unless the enrolled course is full, cancelled.
4. Cancellation/amendment on each enrollment is subject to an administration fee of HK\$300 will be charged to applicant/organization. Applicant/organization is allowed to replace any confirmed seat with different person. However, the replacement must be fulfilled the training course requirements.
5. Once the confirmation email/fax has been issued, cancellation of each enrollment requested by applicant/organization is not allowed.
6. SuperChocie Training Limited reserves the right to cancel courses due to insufficient enrollments and make alteration regarding class location if necessary.
7. Business casual dress code are welcome. However, participants should not wear shorts, sandals. Otherwise, participants may be invited to leave the training centre and the course fee would not be refundable.
8. In the event of typhoon and rainstorm signal (typhoon signal of 8 and above or black rainstorm signal remains in force on or before 8:00 a.m. on the training day), the training will be rescheduled.
9. If re-issue of Certificate request, an administration fee of HK\$100 will be charged applicant/organization.